

# JOIN OUR TEAM! Policy and Strategic Plan Consultant

**a2z strategic consulting** is a niche firm situated in Laval, Quebec, focusing on customized strategic development, implementation and innovation in various sectors, including: education, small business, government and non-profits. We are seeking to add to the team a **Policy and Strategic Planning Consultant** who is responsible for working with our team and clients on policy development and all aspects of the strategic planning process.

Working under the general guidance of the CEO, the consultant will collaborate with the team to organize policy development, provide feedback on policy drafts and draft policies, as required. In addition, the consultant will work with clients to develop strategic policy plans and support their implementation. As well, develop a pipeline of opportunities and prepare proposals, grants, etc., as required.

With multiple parts of projects on your plate at any given time, you can expect to be doing something different every day. You are a: FLEXIBLE, dynamic, hands-on person with a critical eye for detail and outside-the-box thinking. You have experience with project management with remote teams and are a competent writer. You thrive on taking the lead on projects and can navigate with ease across all functions of our business. You work well in small virtual teams but are highly independent, as well.

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|-----------------------------|--|--|
| <b>Contract length</b>      | 12 months  | <b>Profile we are looking for...</b> <ul style="list-style-type: none"><li>• Experience with policies</li><li>• Experience with strategic planning</li><li>• From education, health or non-profit sector</li><li>• Ability to work in team and independently</li><li>• Flexible, well spoken, English speaker and writer</li><li>• Retirees from above mentioned sectors</li></ul> |
| <b>Flexible hours</b>       | 20-35 hrs per week                                   |  |
| <b>Expected start date</b>  | 2021-06-14 (or sooner, TBD)                          |  |
| <b>Job Type</b>             | Part-time, Contract                                  |  |
| <b>Salary</b>               | \$275.00-\$375.00 per day                            |  |
| <b>Application deadline</b> | 2021-05-06   |  |
| <b>Location</b>             | Laval offices and work from home                     |  |
| <b>Send CV to</b>           | <a href="mailto:Manon@a2zsc.com">Manon@a2zsc.com</a> |  |



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